

**MILPER Message Number  
21-284**

**Proponent  
AHRC-EPC-Q**

**Title  
Fiscal Year 2022 (FY22) Enlisted Aide Selection Panel Announcement  
Message**

**...Issued:[8/4/2021 7:29:58 AM]...**

- 
- A. AR 614-200 (Enlisted Assignments and Utilization Management), 25 Jan 19.
  - B. AR 614-30 (Overseas Service), 22 Dec 16.
  - C. DA PAM 611-21 (Military Occupational Classification and Structure), 19 Jul 18.
  - D. AR 600-8-104 (Army Military Human Resource Records Management), 7 Apr 14.
  - E. AR 601-280 (Army Retention Program), 16 Jun 21.
  - F. HQDA Memorandum, DAPE-MPO-S, 8 Nov 18, subject: Suitability Criteria for Military Personnel in Specified Positions.

1. This MILPER Message will expire no later than (NLT) one year from the date of this message. Soldiers should refer to the following link for additional Enlisted Aide Program information: [https://quartermaster.army.mil/jccoe/Special\\_Programs\\_Directorate/Enlisted\\_Aide\\_web\\_documents/enlisted\\_aide\\_program\\_main.html](https://quartermaster.army.mil/jccoe/Special_Programs_Directorate/Enlisted_Aide_web_documents/enlisted_aide_program_main.html).

2. Policy: Close attention must be given to specific eligibility criteria and other requirements contained in this message.

a. A selection panel will convene no earlier than (NET) 15 October 21 to consider eligible Active Component (AC) Soldiers in the rank of Sergeant (promotable only), Staff Sergeant, Sergeant First Class and Master Sergeant that apply for consideration into the Enlisted Aide Program. Soldiers that apply for consideration must be able to obtain and maintain a Secret Security Clearance. In addition, Soldiers must be deployable.

b. The Enlisted Aide Program is open to all AC Soldiers regardless of military occupational specialty (MOS). However, Soldiers in understrength MOS's will not be considered (refer to the current Update to Reclassification In/Out Calls MILPER

Message). Soldiers must complete and submit the nomination packet for consideration. An example of this packet, additional eligibility information, and requirements can be obtained at:

[https://quartermaster.army.mil/jccoe/Special\\_Programs\\_Directorate/Enlisted\\_Aide\\_web\\_documents/enlisted\\_aide\\_program\\_main.html](https://quartermaster.army.mil/jccoe/Special_Programs_Directorate/Enlisted_Aide_web_documents/enlisted_aide_program_main.html).

c. Once all required documents are completed, the Soldier must submit the packet to the Professional Development Noncommissioned Officer (PDNCO) at the Human Resources Command (HRC), [usarmy.knox.hrc.mbx.epmd-qm-enlisted-aide@mail.mil](mailto:usarmy.knox.hrc.mbx.epmd-qm-enlisted-aide@mail.mil) as well as the Senior Enlisted Aide Advisor (SEAA), [usarmy.lee.tradoc.mbx.cascom-army-enlisted-aide-advisor@mail.mil](mailto:usarmy.lee.tradoc.mbx.cascom-army-enlisted-aide-advisor@mail.mil) for consideration NLT 15 Sept 2021.

d. Soldiers selected that have not attended the Enlisted Aide Training Course or the Advanced Culinary Skills Course (ACSC) at Fort Lee, VA will be scheduled for training. Soldiers that do not hold the primary MOS of 92G: Culinary Specialist, will attend the Culinary Specialist Phase I Course, for which the Soldier's current command will be responsible for funding, if approved. Upon completion of all training, the Enlisted Aide Additional Skill Identifier (ASI) of Z5 will be granted.

e. Soldiers selected for the program will become part of the Enlisted Aide Personnel Management Pool and the Enlisted Aide Apprenticeship Program. Upon selection for assignment to a General Officer, the Enlisted Aide will incur a two-year utilization tour, extendable to one additional year (based on the needs of the Army), at the two through four-star tactical, operational, or strategic level. Upon successful completion of the tour, the Soldier will be released to their career management branch for utilization. Soldiers may return to the Enlisted Aide Program after the completion of their follow-on utilization tour by re-submitting the nomination packet as per paragraph 2b above.

3. Only Soldiers that apply will be considered. Soldiers that were not previously selected may resubmit their nomination packet for consideration. Soldiers that have not completed their Selective Retention Bonus obligation by 15 Oct 2021 do not qualify to apply (92G's are exempt from this rule).

4. Point of Contact for this MILPER message and the Enlisted Aide Program is the HRC Professional Development NCO (PDNCO), SFC Timothy E. Tirado, 502-613-5260 (312-983-5260 DSN) or via email at [timothy.e.tirado.mil@mail.mil](mailto:timothy.e.tirado.mil@mail.mil) as well as the Senior Enlisted Aide Advisor (SEAA), MSG Candice L. Williamson, 804-734-4619 or via email at [candice.l.williamson.mil@mail.mil](mailto:candice.l.williamson.mil@mail.mil).