

Distinguished Member of the Corps Packet Checklist

Nominee Name:

Biographical Sketch of Nominee's career highlights, significant accomplishments, and list assignments/positions held; include ORB/SRB, if available

Digital photo of nominee (head and shoulders photo)

- military photo can be command board photo, DA photo, or photo taken in uniform in a field environment
- civilian photo should be in business attire

Endorsement Letters (N/A for Merit Based Nomination Packet)

- may submit no more than three endorsement letters (Nominator N/A)
- endorsement letters detailing nominee's distinguished service, performance, and significant contributions and/or focused on specific aspects the endorser has direct knowledge of
- should be no longer than one page using standard letter formatting

Email packet in PDF or Microsoft Word format to:

usarmy.gregg-adams.tradoc.mbx.lee-qm-corps-adjutant@army.mil



Quartermaster Corps Honors Program Distinguished Member of the Corps Nomination Application



(Submit to: usarmy.gregg-adams.tradoc.mbx.lee-qm-corps-adjutant@army.mil)

Date

NOMINEE DATA:

Rank / Name:

Nominee Next of Kin (If Deceased):

Current Address:

Telephone Number:

E-Mail Address:

Date and Place of Birth:

Present Duty Position / Occupation or Employment (If Applicable):

Years of Military Service / Civilian Service / Retirement Date:

NOMINATOR DATA: (This is needed to contact you should further information be needed, and/or to notify you should your nominee be inducted into the Distinguished Member of the Corps.)

Rank / Name:

Address:

Telephone Number:

E-Mail Address:

Nominee's Biographical sketch with career highlights, significant accomplishments and list of assignments/positions held. (300 - word limit)

PHOTOGRAPH:

- **military photo can be command board photo, DA photo, or photo taken in uniform in a field environment**
- **civilian photo should be in business attire**

ENDORSEMENT LETTER #1

Name / Rank of Person providing Endorsement