

## **Hall of Fame Packet Checklist**

Nominee Name:

Completed Hall of Fame Nomination Application including the following:

Biography (300 word limit)

Significant accomplishments (1000 word limit) focusing on one or more outlined in the SOP under Nomination Process b(3)(a) - (f).

Digital photo of nominee (head and shoulders photo)

- Military photo can be command board photo, DA Photo, or photo taken in uniform in a field environment
- Civilian photo should be in business attire

Publications (optional)

Education (Military / Civilian Significant assignments / Positions)

Awards

Endorsement Letters

Email packet in PDF or Microsoft Word format to:

[usarmy.gregg-adams.tradoc.mbx.lee-qm-corps-adjutant@army.mil](mailto:usarmy.gregg-adams.tradoc.mbx.lee-qm-corps-adjutant@army.mil)



# Quartermaster Corps Honors Program Hall of Fame Nomination Application



(Submit to: [usarmy.gregg-adams.tradoc.mbx.lee-qm-corps-adjutant@army.mil](mailto:usarmy.gregg-adams.tradoc.mbx.lee-qm-corps-adjutant@army.mil))

Date

**Nominee Data:**

Rank / Name:

Nominee Next of Kin (If Deceased):

Current Address:

Telephone Number:

E-Mail Address:

Date and Place of Birth:

Present Duty Position / Occupation or Employment (If Applicable):

Years of Military Service / Civilian Service / Retirement Date:

Distinguish Member of the Corps Induction Date (if known):

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**Nominator Data:** (This is needed to contact you should further information be needed, and/or to notify you should your nominee be inducted into the Hall of Fame)

Rank / Name:

Current Address:

Telephone Number:

E-mail Address:

**Nominee's Summary Biography (write as you want it to appear in the ceremony program)(300-word limit):**

**Nominee's Significant Accomplishments (1,000 word limit)**

**Nominee's Significant Accomplishments: (Continuation)**

**PHOTOGRAPH: (Head and Shoulders)**

- military photo can be command board photo, DA photo, or photo taken in uniform in a field environment
- civilian photo should be in business attire

**PUBLICATIONS/CONTRIBUTIONS TO PERIODICALS:**

(example) **Army Sustainment Magazine: “How the Army is Changing the Way  
We Do Business” – December 2021**

**SIGNIFICANT CITATIONS AND AWARDS: (Military and Civilian - list awards in  
precedence order)**

(example) **Legion of Merit (2d OLC) Meritorious  
Service Medal (5th OLC)**

**EDUCATION: (Military and Civilian; include dates attended and degrees earned)  
(example)**

**Civilian:**

**1949-1953 Virginia Military Institute: Biology**

**1986 BS Business Management, University of Maryland**

**Military**

**1937 USMA, West Point, NY, HBS Degree**

**1956 Army War College, Carlisle Barracks, PA**

**SIGNIFICANT ASSIGNMENTS / DUTY POSTIONS: (Include numerical years, do not use months)**

(example)	FROM	TO	ASSIGNMENTS
	1998	2000	Commander, 23rd Quartermaster Battalion 13th Expeditionary Sustainment Command, Fort Hood, TX

**ENDORSEMENT LETTER #1**

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**Name / Rank of Person providing Endorsement**

**ENDORSEMENT LETTER #2**

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**Name / Rank of Person providing Endorsement**

**ENDORSEMENT LETTER #3**

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**Name / Rank of Person providing Endorsement**