



# Distinguished Member of the Corps Packet Checklist



Nominee Name:

## **Complete Distinguished Member of the Corps Packet to include the following:**

**Biography** (300 word limit)

**Significant Accomplishments** (500 word limit)

**Digital photo of nominee** (head and shoulders photo)

- Military Photo: Command board photo, DA photo, or picture in uniform in the field.
- Civilian Photo: Nominee in Business Attire or Business Casual dress.

### **Endorsement Letters**

- Endorsement Letters are optional
- May submit no more than two endorsement letters

Email packet in PDF format to:  
[QuartermasterCorpsAdjutant@army.mil](mailto:QuartermasterCorpsAdjutant@army.mil)



# Quartermaster Corps Honors Program

## Distinguished Member of the Corps Nomination Application Form



(Submit in PDF format to: [QuartermasterCorpsAdjutant@army.mil](mailto:QuartermasterCorpsAdjutant@army.mil))

**Date:**

### **NOMINEE DATA:**

**Rank / Name:**

**Nominee Next of Kin (If Deceased):**

**Current Address:**

**Telephone Number:**

**E-Mail Address:**

**Date and Place of Birth:**

**Present Duty Position / Occupation or Employment (If Applicable):**

**Years of Military Service / Civilian Service / Retirement Date:**

---

**NOMINATOR DATA:** (This is needed to contact you should further information be needed, and/or to notify you should your nominee be inducted into the Distinguished Member of the Corps.)

**Rank / Name:**

**Current Address:**

**Telephone Number:**

**E-Mail Address:**

### **Nominee's Summary Biography** (300 word limit)

Include career highlights, significant accomplishments and list of assignments/positions held.

If available, include ORB | SRB |STP.

### **Nominee Photograph: (Head and Shoulders)**

- **Military photo:** Can be command board photo, DA photo, or photo taken in uniform in a field environment.
- **Civilian photo:** Nominee in business attire or business casual.
- **Provide photo in JPEG (.jpg) or PNG (.png) to ensure it can be viewed.**
- **Please ensure the photo is of sufficient quality for use in the program or presentations.**

**Nominee's Significant Accomplishments** (500 word limit)

**ENDORSEMENT LETTER #1** (Optional)

**ENDORSEMENT LETTER #2** (Optional)

---

**Name / Rank of Person providing Endorsement**