



# Quartermaster Corps Hall of Fame Packet Checklist



Nominee Name:

Complete Hall of Fame Nomination packet to include the following:

**Biography** (300 word limit)

**Significant accomplishments** (1000 word limit) focusing on one or more outlined in Honors SOP Chapter 3.3 (Hall of Fame), b. (Nomination Process).

**Digital photo of nominee** (head and shoulders photo)

- Military Photo: Command board photo, DA photo, or picture in uniform in the field.
- Civilian Photo: Nominee in Business Attire or Business Casual dress.

**Publications** (Optional)

**Education** (Military / Civilian)

**Significant Assignments / Positions**

**Awards** (Military / Civilian)

**Endorsement Letters**

Email packet in PDF format to:

[QuartermasterCorpsAdjutant@army.mil](mailto:QuartermasterCorpsAdjutant@army.mil)



# Quartermaster Corps Hall of Fame Nomination Form

Submit in PDF format to: [QuartermasterCorpsAdjutant@army.mil](mailto:QuartermasterCorpsAdjutant@army.mil)



**Nominee Data:**

Date

**Rank / Name:**

**Nominee Next of Kin (If Deceased):**

**Current Address:**

**Telephone Number:**

**E-Mail Address:**

**Date and Place of Birth:**

**Present Duty Position / Occupation or Employment (If Applicable):**

**Years of Military Service / Civilian Service / Retirement Date:**

**Distinguish Member of the Corps Induction Date (if known):**

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**Nominator Data:** (Required. Used to contact you for further information, or to provide notification should your nominee be inducted into the Hall of Fame)

**Rank / Name:**

**Current Address:**

**Telephone Number:**

**E-mail Address:**

## **Nominee's Summary Biography**

(Write as you want it to appear in the ceremony program) (300-word limit):

**Nominee's Significant Accomplishments** (1,000 word limit)

**Nominee's Significant Accomplishments:** (Continuation)

**Nominee Photograph:** (Head and Shoulders)

- **Military photo:** Can be command board photo, DA photo, or photo taken in uniform in a field environment.
- **Civilian photo:** Nominee in business attire or business casual.
- **Provide photo in JPEG (.jpg) or PNG (.png) to ensure it can be viewed.**
- **Please ensure the photo is of sufficient quality for use in the program or presentations.**

**PUBLICATIONS / CONTRIBUTIONS TO PERIODICALS:** (Publication, Title, and Date)

*Example: Army Sustainment Magazine, "How the Army is Changing the Way We Do Business", December 2021*

**SIGNIFICANT CITATIONS AND AWARDS:** (Military and Civilian - list awards in precedence)

*Example: Legion of Merit (2d OLC)  
Meritorious Service Medal (5th OLC)*

**EDUCATION:** (Military and Civilian. Include dates attended and degrees earned)

*Example:*

*Civilian*

*1949-1953 Virginia Military Institute: Biology*

*1986 BS Business Management, University of Maryland*

*Military*

*1937 USMA, West Point, NY, HBS Degree*

*1956 Army War College, Carlisle Barracks, PA*

**SIGNIFICANT ASSIGNMENTS / DUTY POSITIONS:** (Include numerical years, do not use months)

*Example:      From    To      Assignment*

*1998    2000    Commander, 23rd Quartermaster Brigade*

*2000    2001    Commander, 13th Expeditionary Sustainment Command*

**ENDORSEMENT LETTER #1**

**ENDORSEMENT LETTER #2**

**ENDORSEMENT LETTER #3**

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**Name / Rank of Person providing Endorsement**