

920A WOAC Distance Learning (DL)

Classes to take prior to arrival

Unless otherwise noted, training should be completed not earlier than
12 months prior to training

Students must have certificates for all courses on Day 1 of training

1. Action Officer Development Course (AODC) course 1-250-AODC

Register through CHRTAS at <https://www.atrrs.army.mil/channels/chrtas/>

(No limitation on when course was completed)

2. OPSEC <http://cdsetrain.dtic.mil/opsec/>

3. Antiterrorism <https://jkodirect.jten.mil>

4. Suicide Prevention

Search for this course in ALMS, <https://www.lms.army.mil>

5. Equal Employment Opportunity for Supervisors and Managers

Search for this course in ALMS, <https://www.lms.army.mil>

6. Supervisory Development Course 1-250-C53 (DL)

Register through CHRTAS <https://www.atrrs.army.mil/channels/chrtas/>

(Certificate can't be older than 3 years)

7. Recognition of Combatants IED (ROC-IED) Training

<https://rocv.army.mil>

- a. Login Using CAC
- b. Select ROC-IED tab
- c. Launch Web Based Version
- d. Guest Login or Create Account
- e. Complete all sections
- f. Print certificate

8. Property Accountability for Leaders in the COE Course

Search for this course in ALMS, <https://www.lms.army.mil>

9. GFEBS Courses: (must have certificate for all courses)

L454E - Goods Receipt Processing

L452E - Purchase Requisition and Approval Workflow

L303E - Navigation and Reports

L250E - Acquisition Process Overview

L201E - Integrated Process Overview

L101E - GFEBS Overview

- a. Log in with CAC to ALMS <https://www.lms.army.mil>
- b. Click on Search Box at the top of the page
- c. Type 'GFEBS' (don't press enter); all GFEBS classes will auto populate
- d. Select each of the courses listed above and register for all of them

- e. Once registered, classes may be located under “Tasks and Gap Analysis” section on the left side of the page

10. GCSS-Army on GTRAC:

<http://www.gcass.army.mil/Training/WebBasedTraining.aspx>

Modules to complete are:

1. GCSS-Army Overview
2. Basic Navigation
3. Intermediate Navigation
4. Retail Supply Overview
5. Materiel Management Overview
6. Organizational Supply Overview
7. Maintenance Overview
8. Finance Overview

Must have a certificate for all of these modules/courses above

11. SAP Training (19 Modules)

The SAP Training is found on:

Army E-Learning, AKO-Self Service-Education-Army E-learning, Catalog, Desktop Curricula, SAP (all four folders consisting of 19 Modules) (DL).

<https://usarmy.skillport.com/skillportfe/main.action?content=catalog>

(you must first login to army e learning portal).

SAP Certificates = 19

Must have a certificate for all of these modules/courses

1. SAP Netweaver Platform
2. Financial Accounting with SAP
3. SAP Business Objects: Overview
4. SAP Logistics Modules
5. SAP Enterprise Resources Planning (ERP)
6. SAP Product Lifecycle Management
7. SAP Administration
8. Overview of SAP Solutions
9. SAP ERP Architecture
10. SAP Project Planning and Implementation
11. SAP Supplier Relationship Management
12. SAP Business Objects: Business Intelligence
13. SAP Business Objects: Dashboards and Analytics
14. SAP Customer Relationship Management (CRM)
15. SAP Supply Chain Management
16. SAP Business Objects: Infoview
17. SAP Business Objects: Web Intelligence
18. SAP Business One: Introduction for End Users
19. SAP Business Objects: Crystal Report

12. SPO Phase 1 Course *(Certificate can't be older than 3 years)*

You must enroll in ATRRS, Self-Development Center before you can take the courses in ALMS. <https://www.atrrs.army.mil/selfdevctr/>

SUPPORT OPERATIONS COURSE (SOC) (907 F30_1), Course Number: 907 F30

Must have a certificate for the module/course above

13. DST Training

14. SALT DL (Students will receive additional information on accessing training upon enrollment in WOAC. Timeline for completing DL will be published by the Course Manager.)