



## DEPARTMENT OF THE ARMY

YOUR UNIT NAME  
UNIT ADDRESS  
INSTALLATION

SYMBOL

Date

### MEMORANDUM FOR RECORD

FOR Chief, Office of the Quartermaster General (OQMG), 2221 Adams Avenue, Fort Lee, Virginia 23801

SUBJECT: Statement of Understanding for appointment to the Quartermaster Officer Training with Industry (TWI) Program

1. I understand the Army's Training with Industry (TWI) program is a one-year Army training partnership with industry designed to provide Quartermaster Leaders with experience in industrial practices and procedures.
2. Upon completion of the Training with Industry Program, I understand I will be assigned to a mandatory two year utilization tour.
3. I also agree to delay/defer ILE if I am in a year group with a timeline that does not support the required two year utilization tour. Furthermore, I agree to waive my consideration for the Married Coupled Program (MCP) placement to serve at my proponent designated utilization tour.
4. I further understand that I will incur an Active Duty Service Obligation (ADSO) for a period equal to three times the length of time spent with the industry partner. I must meet the time-in-service criteria immediately upon selection.
5. I also understand that if I am eliminated from, or fail to successfully complete the Training with Industry (TWI) Program, I will be reassigned through Human Resources Command HRC based on the needs of the Army.
6. The following are my Industry preferences: **(include QM and/or LG TWI slots if desired)**
  - a) XXX
  - b) XXX
  - c) XXX
7. I do wish to be considered for all TWI industries available (or) I only wish to be considered for my industry preferences.
8. Point of contact for this memorandum is (RANK, NAME) at (PHONE NUMBER) or (EMAIL ADDRESS).

(Signature)  
(Full Name)  
(Rank)  
(SSN)

**Note: Type this Template verbatim with your information and unit's letterhead**