



Joint Culinary Center of Excellence



Remote 53rd Annual Philip A. Connelly Awards Program





Special Programs



Remote Evaluation Philip A. Connelly

Purpose: To provide a secondary evaluation standard to select winners by using other automated and visual tools to determine food service excellence for the Army Food Program.

Background: Due to pandemic, evaluations for the 53rd Philip A. Connelly Awards program will need to be modified based on travel restrictions. The following information outlines concept of support for Philip A Connelly Awards Program when evaluations cannot be conducted due to pandemic travel restrictions by the Department of the Army (DA) and regional command evaluations teams.

Objective: Evaluations will be conducted administratively by DA Evaluators and regional evaluators when travel to the specified garrison or field feeding location is not permitted due to COVID restrictions. This does not release Logistic Readiness Centers (LRC) or the local Command Food Advisors from preparing their organizations at their level to prepare to compete for the next higher level.



Field Philip A. Connelly (Remote Administrative Standard)



Field Kitchen Supports Unit Training Event

Packet Submission

Due to JCCoE by 1 December

Administrative Evaluation

Unit Training:

1. Finalist conducts field feeding operations supporting unit training .
2. Units collects field feeding data supporting administrative evaluation of records for field training. Records required for evaluation :
 - a. Field Fielding Account records
 - (1) Exercise supported
 - (2) Field feeding Account Memorandum of Intent
 - (3) DA Form 5913
 - (4) DA Form 5914
 - (4) DA Form 3294
 - b. Field Equipment Maintenance records
 - (1) 2404/2407
 - c. Property Accountability Records
 - (1) Hand Receipt
 - (2) Shortage Annex



Packets List:

1. Memorandum Identifying Unit and date for VTC with finalist unit.
2. Administrative documents supporting training are submitted.
3. Contents of the packet will include the following:
 - a. Brief historical summary of the unit including the mission statement/unit achievements.
 - b. Names and grade of all assigned Culinary Soldiers.
 - c. As DA finalist; Army Commands, Army Service Component Commands, Army Sustainment Command, National Guard Bureau and Office of the Chief Army Reserve/ United States Army Reserve Command Commanders are responsible for ensuring adequate photographic coverage during evaluations.

Evaluation Standard:

1. Units provides Video Teleconference in brief to DA evaluation panel on established date
2. Panel reviews records and the following photos and video submission that are required by evaluation date.
 - a. 4 Pictures of pandemic and Food Safety related measures
 - b. 2 Pictures Load Plan
 1. From field kitchen setup-Food prep-Serving
 2. Action: Field site setup (Kitchen, Site Points, Sanitation Center, Dining area)
 3. Action: Food prep, Serving, Cleaning
 4. Interview of Customers and Culinary Specialist
 5. How your feeding operations support the unit mission (unit in action)
 - c. 1-Video (10 minutes max-length) of Day and life in the field Kitchen operations
 - d. 2 Pictures of serving line
 - e. 4 Picture of a menu plate (2 Short order/2 main line)
 - f. 3 Pictures of customer interactions/unit training.
3. Panel selects winners based on data provided.

Summary of Key Events:

Photos and video submission are not due until unit VTC in-brief date.

Packets: Due to JCCoE by 1 December

Photos should include preparation: 1 Breakfast, 1 Lunch/Dinner (METT-T Dependent)



Garrison Philip A. Connelly (Remote Administrative Standard)



Dining Facility Supports Home Station Feeding

Packet Submission

Due to JCCoE by 1 December

Administrative Evaluation

Unit Training:

1. Finalist conducts garrison feeding operations supporting home station feeding operations
2. Conducts evaluations selecting best operation to represent LRC at the AFSB level.
3. Administrative evaluation of records for garrison feeding records are evaluated by AFSB. (AFMIS DSS and AFMIS records will be used to verify information)

Selected winner required for evaluation documents to forward to PAC Office :

- a. LRC/AFSB Evaluation forms
- b. Accounting records
 - (1) Account Management (DSS)
 - (2) Equipment Maintenance records
 - (3) Training Records for 92Gs
- COVID Sanitation Plan
- Feeding operations insight
- Feeding initiatives (Go For Green-Army®, Grab and Go, Menus, etc...)



Packets List:

1. Memorandum Identifying Unit and date for VTC with finalist unit.
2. Administrative documents supporting evaluation are submitted.
3. Contents of the packet will also include the following:
 - a. Unit designation (no abbreviations) mailing address with ZIP Code or APO of the nominated unit
 - b. Primary and alternate- Video Teleconference connectivity dates and points of contact.
 - c. Email address, DSN/Commercial Number and fax numbers.
 - d. Brief historical summary of the unit including the mission statement/unit achievements.
 - e. Authorized and assigned culinary personnel strength.



Evaluation Standard:

1. Units provides Video Teleconference in brief to DA evaluation panel on established date.
2. Panel reviews records and the required photos and video submission that are required by evaluation date:
 - a. (4) Photos of the dining area, serving lines, meal preparation area, and kitchen layout.
 - b.(4) Pictures of pandemic related safety measures
 - c. (1) Video (5 minutes length max) of Day and life of dining operation:
 - ✓ From Start of day-Food prep-Serving
 - ✓ Interview of Customers and Culinary Specialist
 - ✓ DFAC layout (Kitchen, Salad bars, Serving lines, Dining area)
 - ✓ In Action: Food prep, Serving, Cleaning
 - ✓ What makes your DFAC different
 - d. (2) Pictures of PAC menu, serving line-serving troops
 - e. (4) Pictures of a menu plate (Go for Green-Army- 2 Short order/2 main line)
 - f. (4) Pictures of Manager and staff interaction with customers
3. Panel selects winners based on data provided.

Summary of Key Events:

Photos and video submission are not due until unit VTC in-brief date.

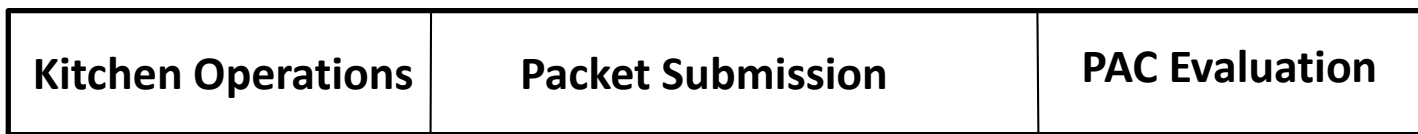
Packets: Due to JCCoE by 1 December

Photos should include preparation: 1 Breakfast, 1 Lunch/Dinner (METT-T Dependent)

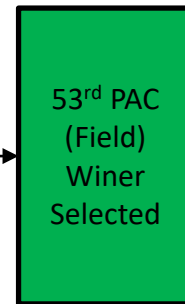
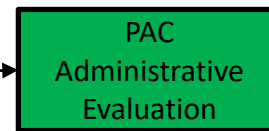
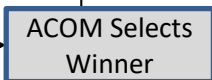
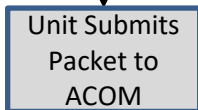
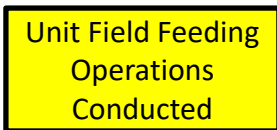




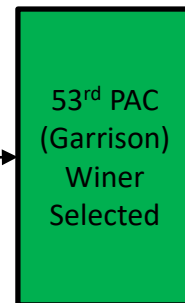
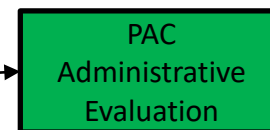
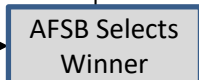
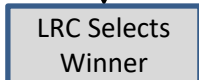
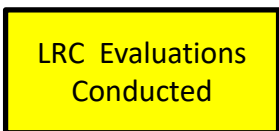
Philip A. Connelly



Field Operations



Garrison Operations





Remote Connelly Evaluation Standards



Evaluation Strategy: Administrative Connelly packet requires organizations to provide a video teleconference in-brief date to DA Evaluators, a video presentation of the unit and garrison feeding operation and additional action photos of dining operations. (Additional requirements for video and photos for packet are listed in the packet memorandum requirements on the JCCoE web page:

https://quartermaster.army.mil/jccoe/Special_Programs_Directorate/Philip_A_Connelly/P_A_Connelly_main.html)

Remote-Garrison Evaluation Standards

- ❑ Command Food Advisors/LRC Food Program Managers will prepare and submit participation packets for their perspective AFSB.
- ❑ Local competitions of the Garrison Connelly will be conducted normally by Logistic Readiness Centers (LRC) and the winner and runner up nominees will be forwarded to the supporting Army Field Support Brigade (AFBN) for consolidation. All facets of the food service operation will be evaluated based on the Connelly checklist. Completed evaluation checklist (DA Form 5415) to determine winners will be forwarded to the next higher level to support packet submission.
- ❑ The AFSB Food Program Manager/Advisors will conduct and administrative evaluation based on the standards Philip A. Connelly Handbook and automated tools (Army Food Management Information System/Decision Support System) to determine an AFSB winner and runner up for garrison and to select a representative for their region. Completed evaluation checklist (DA Form 5415) to determine winners will be forwarded to the next higher level to support packet submission.
- ❑ Packets will be submitted to JCCoE through AFSB Food Program Management office using the Department of Defense Secure Access File Exchange (DoD SAFE) upload site.

Remote-Field Feeding Evaluation Standards

- ❑ Command Food Advisors will prepare and submit participation packets for their perspective subordinate organizations within their installation.
- ❑ Field Feeding training will be conducted normally and selection will be made by the Senior Food Advisory Team on the installation. The winner and runner up nominees will be forwarded to the supporting higher headquarters (Brigade, Division, Corps, ACOM). All facets of the food service operation will be reviewed based on the Connelly checklist (DA Form 5416) . Completed evaluation checklist to determine winners will be forwarded to the next higher level to support packet submission.
- ❑ The ACOM Food Advisor and Senior Culinary Management NCO will conduct and administrative evaluation based on the Connelly checklist and Philip A. Connelly Handbook and using packet submission requirements listed on the JCCoE Connelly webpage. The food advisory team will determine a winner and runner up for field feeding and select a representative for their command. All completed evaluation checklist (DA Form 5416) to determine winners will be forwarded to JCCoE Philip A. Connelly Office to support packet submission.
- ❑ Packets will be submitted to JCCoE through ACOM Food Program Management office using the Department of Defense Secure Access File Exchange (DoD SAFE) upload site.



Packet and photos submissions: <https://safe.apps.mil/>. Video presentations will be mailed to JCCoE

Support Starts Here!



GUIDANCE

